NIGERIAN MIDSTREAM AND DOWNSTREAM PETROLEUM REGULATORY AUTHORITY

GUIDELINES AND REQUIREMENTS FOR THE APPLICATION OF THE MIDSTREAM AND DOWNSTREAM OIL AND GAS INDUSTRY SERVICE PERMITS (MDOGISP)

2023 Edition

Head Office: Plot 1012 Cadastral Zone A00 Central Business District P.M.B 609 Garki, Abuja, Nigeria.
Web Address: https://www.nmdpra.gov.ng/ Tel:(09)-4605033

Table of Contents

Title	Page
INTRODUCTION, LEGAL FRAMEWORK & GENERAL INFORMATION	3-4
APPLICATION REQUIREMENTS AND INSPECTIONS	5
STATUTORY FEES, MODE OF PAYMENT AND HOW TO APPLY	6
DOCUMENTS VERIFICATION, USE OF REPRESENTATIVES AND PENALTIES	7
CATEGORIES OF PERMITS	8
GENERAL PURPOSE JOB CLASSIFICATIONS & DOCUMENTS TO BE UPLOADED	8-9
MAJOR CATEGORY JOB CLASSIFICATION	10-13
MAJOR CATEGORY DOCUMENTS TO BE UPLOADED	14
SPECIALIZED CATEGORY JOB CLASSIFICATION	15-19
SPECIALIZED CATEGORY DOCUMENTS TO BE UPLOADED	20

INTRODUCTION:

This document is to guide applicants on the various Nigerian Midstream and Downstream Petroleum Regulatory Authority (NMDPRA) service permits, particularly in choosing the appropriate areas of services under the General, Major and Specialized categories. A company may apply for and obtain permits in more than one category if it is registered by the Corporate Affairs Commission (CAC) and has the appropriate legal status and competencies/capabilities/equipment to carry out the jobs.

LEGAL FRAMEWORK

These Guidelines are issued by the Nigerian Midstream and Downstream Petroleum Regulatory Authority pursuant to its powers under the Petroleum Industry Act No 6, 2021 and in accordance with the provisions of Regulations 37 and 47 of the Midstream and Downstream Petroleum Operations Regulations 2023. On the basis of this legal framework, any service company that operates in the Midstream and Downstream Oil & Gas sector without a service permit is in contravention of the provision of the above Regulation.

GENERAL INFORMATION

1. **All permits issued pursuant to these guidelines shall expire on the anniversary of the date of issue.**
2. **NMDPRA does not encourage the use of touts and will not indemnify any company or person against any loss arising therefrom.**
3. **Forged and/or fake documents renders an application void and statutory fees paid will be forfeited (company to be blacklisted).**
4. **Applications are received throughout the year; for enquiries, please visit MDOGISP website (**https://mdogisp.nmdpra.gov.ng/**) Or call +234(09)-4605033.**
5. **All applications in the Major and Specialized categories may be subject to further evaluation. Such applications may take longer to process.**
6. **Successful accreditation/approval issued for intended waste management services, restoration services, laboratory services and safety training providers shall precede the issuance of a permit (this may include presentation, inspections, relevant environmental studies and pilot trial).**
7. **Tax clearance certificates uploaded in applications during the preceding permit year remain valid and acceptable for permits renewal purposes until 30th April of the new permit year (This is in line with the federal tax laws).**
8. **Nigeria Social Insurance Trust Fund (NSITF) payment registration uploaded in applications during the preceding permit year remain valid and acceptable for permits renewal purposes until 28th February of the new permit year.**

9. **Companies registered as enterprises can apply for and be issued major category permits only in certain areas of Consultancy e.g., Legal, Architecture, Quantity Surveying, Estate/Property Management etc. They will not be accepted for special category permits (refer to exemptions to the general rule: enterprises are allowed to offer technical consultancy as in section 56 of the companies' act).**

10. **Personal income tax clearance of directors for companies registered as enterprises are acceptable; only federal Inland Revenue Services (FIRS) Tax certificates (WHT) are acceptable for limited liability companies.**

11. **Applications of service companies/providers that had failed to renew their permits for more than three (3) consecutive years will be treated as new.**

12. **Applicants providing critical services in the specialized category will be required to provide the following additional documents:**

    - **Relevant certifications.**
    - **Registration and/or availability of appropriate equipment.**
    - **Services are to conform to internationally recognized systems e.g., diving: under water inspections and related services. These shall include evidence of availability of divers to the company; valid professional diving qualification(s), valid medical certification by a hyperbaric doctor and relevant equipment.**
    - **Companies seeking to offer open access services must have IRATA certification confirming quality, training, and safe work practices at heights.**

13. **All hyperbaric service providers must be registered with NMDPRA.**

14. **All offshore operations/operators must indicate availability/possession of Offshore Safety Permit (OSP) obtainable from NMDPRA for staff.**

15. **This guideline is subject to review without notice at the discretion of the Authority Chief Executive.**

16. **Payments are valid for twelve (12) calendar months effective from the payment date on the Remita platform.**

APPLICATION REQUIREMENTS

All applications are to be completed online on https://mdogisp.nmdpra.gov.ng/

(1) **Online Application –** It must be duly completed. Applicants must ensure to provide correct and functional addresses, telephone numbers and e-mail at the time of submission**. Any subsequent change must be promptly communicated to:**
The Authority Chief Executive,
Nigerian Midstream and
Downstream Petroleum Regulatory
Authority,
Plot 1012 Cadastral Zone A00
Central Business District P.M.B 609
Garki, Abuja.

(2) **Documents–** All required documents should be clearly scanned and uploaded to the portal in PDF or JPEG format (documents shall not exceed 4MB)
Uploading of zipped documents are not allowed.

(3) **Certification/Registration by Professional Bodies/Regulatory Agencies** – Under major and specialized categories where services of professionals or licensed/certified practitioners are required, applicants are to attach certificates of membership of such professional/company and/or other relevant documents as may be applicable. Examples of such professional/company certification are as follows:

- COREN for construction and engineering
- Nigerian Environmental Society (NES)
- Institute of Safety Professionals of Nigeria (ISPON)
- Nigerian Institute of Science and Laboratory Technologists (NISLT)
- Nigerian Conservation Society (NCS)
- Nigerian Security and Civil Defense Approval for security jobs
- Nigerian Ports Authority (NPA)
- Customs License for Freight, Clearing and Forwarding
- Nigerian Bar Association (NBA)
- Pharmaceutical Council of Nigeria
- Nigerian Tourism Council
- Nigerian Maritime Administration and Safety Agency (NIMASA)
- Recruiters License for Manpower Supply etc

COMMUNITY AFFAIRS, SAFETY, HEALTH, ENVIRONMENT AND SECURITY (CASHES)

Policy – This should reflect the job's nature, i.e., operations/job specific.

INSPECTIONS

The NMDPRA would conduct inspection/assessment of the facilities for all new applicants under the major and specialized categories, prior to a consideration for the issuance of permits. Inspections would also be conducted on companies whose permits had not been renewed for more than three (3) years preceding an application. All applications under Major and Specialized categories will be subjected to further evaluation by relevant Divisions/Units in the NMDPRA; and assessed for their professional competencies and capabilities. It may be necessary to inspect existing companies/businesses that have applied for renewals from time to time. Companies must have physical presence in Nigeria. Inspections are without notice and without prejudice to existing permits and/or approvals.

STATUTORY FEES

All statutory fees remain unchanged as highlighted hereunder:

CATEGORY	STATUTORY FEE (₦)	PROCESSING FEE (₦)
General	**5,000.00**	**500.00**
Major	**25,000.00**	**2,500.00**
Specialized	**250,000.00**	**7,500.00**

MODE OF PAYMENT

Payments can be made directly through any Nigerian bank or any convenient electronic payment option. Further payment instructions are available at the point of payment on the NMDPRA portal.

PLEASE NOTE THAT PAYMENT DOES NOT GUARANTEE THE ISSUANCE OF A PERMIT. PERMITS ARE ISSUED ONLY AFTER APPLICANTS HAVE FULFILED ALL NECESSARY CONDITIONS.

HOW TO APPLY

Applicants for either renewal or new permit should apply by going through the following processes:

Step 1: Log on to https://mdogisp.nmdpra.gov.ng/

Step 2: Create your company account.

Step 3: Complete the online application forms.

Step 4: Attach all applicable documents.

Step 5: Submit your application.

PROCESSING OF APPLICATIONS

Applications will be processed within three (3) working days. However, major and specialized categories may be subject to further evaluation. Such applications may take longer to process.

DOCUMENT VERIFICATION AND PENALTIES

Please note that applications with false or forged documents will be disqualified with the applicant forfeiting the remitted fees. NMDPRA also reserves the right to prosecute in this regard.

USE OF REPRESENTATIVES

NMDPRA will not deal with unauthorized representatives of applicants.

CATEGORIES OF PERMIT

There are three categories of permits, namely General Purpose, Major and Specialized.

GENERAL PURPOSE

This category covers M**inor Supplies, Works and Maintenance** services and does not require specialized or certified competences. Applicants are expected to choose not more than one (1) service/job from the three (3) classifications. Not more than two services could be chosen under the Works classification.

Registration under the General-Purpose Category attracts a **statutory fee of ₦5, 000.00 (Five Thousand Naira Only) and a processing fee of ₦500.00 (Five hundred Naira Only)**.

Job groups under the General category:

NO.	SERVICES
1.1.1	**WORKS (Artisans):** 1. Minor Welding 2. Minor Plumbing 3. Minor Painting 4. Photographic
1.1.2	**MAINTENANCE (Artisans):** 1. Minor Civil 2. Minor Mechanical 3. Minor Electrical
1.1.3	**SUPPLY:** 1. Minor Civil Maintenance Materials 2. Minor Mechanical Maintenance Materials 3. Minor Electrical Maintenance Materials 4. Plumbing Materials 5. Minor Computer Accessories/Consumables 6. Welding Materials 7. Minor Catering Services (Provision of Snacks and Beverages for Meetings, etc.)
1.1.4	**Others as maybe determined by the Director of Petroleum Resources**

GENERAL PURPOSE CATEGORY
NEWAPPLICATION: FOR CLARITY SCAN FROM ORIGINAL DOCUMENTS

S/N	DOCUMENT
1.	CERTIFICATE OF INCORPORATION OR CERTIFICATE OF REGISTRATION (FOR AN ENTERPRISE)
2.	FORM C.07/CAC7/CAC 2.3 OR COPIES OF CAC FORMS7.6,6&2
3.	*COMPANY'S CURRENT TAX CLEARANCE CERTIFICATE AND VAT CERTIFICATE.
4.	*EMPLOYEE'S COMPENSATION SCHEME (NIGERIASOCIALINSURANCETRUST FUND-NSITF)

RENEWALS: FOR CLARITY SCAN FROM ORIGINAL DOCUMENTS

S/N	DOCUMENT
1.	*COMPANY'S CURRENT TAX CLEARANCE CERTIFICATE AND VAT CERTIFICATE.
2.	*EMPLOYEE'S COMPENSATION SCHEME (NIGERIA SOCIAL INSURANCE TRUST FUND (NSITF))

***GOVERNMENT AGENCIES AND MDAs ARE EXCLUDED FROM THESE REQUIREMENTS**

MAJOR CATEGORY

1.2 Major Category

Under the Major Category applicants are required to possess relevant and verifiable technical/specific skills and pay a statutory registration fee of **₦25,000.00 (Twenty-Five Thousand Naira Only) and a processing fee of ₦2,500.00 (Two Thousand and Five hundred Naira Only)**.

Job groups under the Major category:

NO.	SERVICES
1.2.1	**REHABILITATION/UPGRADE/FABRICATION WORKS:** **(A)Civil Works** 1. Minor Civil, 2. Culverts 3. Drainage 4. Onshore Scaffolding **(B)Mechanical Works** 5. Minor Mechanical 6. Minor Metal Fabrication 7. Underground Storage Tanks (UST) 8. Surface Storage Tanks (SST) 9. Overhead Tanks **(C)Electrical Works** 10.Minor Electrical (Maximum of two (2) related services will be assigned to a permit)
1.2.2	**EQUIPMENT/MATERIAL SUPPLY SERVICES:** **(A) General Supplies** 1. Computers/Data Storage System 2. Communication Equipment 3. Office and Household Appliances 4. GYM Equipment 5. Argo-Allied materials 6. Books & Office stationery (B) **Heating, Cooling & Energy Products** 7 Cold Room Services 8 Heating & Cooling Equipment 9 Solar Energy Products **(C) Safety, Lab & Chemical Supplies** 10.LaboratoryEquipment supply 11.SafetyEquipment (PPE) 12. Chem. Supply (Gen. Purpose/AnalaR Grade) 13. Paints/coatings/Sealants 14. Fire and Gas extinguishers 15. Firefighting services **(D) Mechanical Parts** 16. Valves Up to 12", Nozzles & Flanges 17. Seals, "O" ring, Bolts and Nuts. Maximum of two (2) related services will be assigned to a permit)

1.2.3	**CONSULTANCY:** 1. Media and Publicity 2. Training/Manpower Development (Basic Safety training, Software/IT, Engineering, Finance/Accounts, Management/Admin., Soft Skills Training) 3. Community Relations 4. Nigerian Manpower Supply (Nigerian Professionals only) 5. Security Services (Security equipment/devices, Pipeline Surveillance, Armed guards, etc.), 6. Medical Consultancy 7. Information Technology (Hardware and Software management) 8. Legal Services 9. Architectural Services 10. Engineering Services(0-50,000man-hours) 11. Quantity Surveying and Estate Management 12. Local Freight/Clearing and Forwarding 13. Horticulture/Landscaping 14. Furnishing and Interior/Exterior Decoration 15. Insurance Brokerage 16. QA/QC Services 17. Events Planning 18. Geo technical services 19. Hydrogeology 20. Outsourcing and Expediting services (One (1) service will be assigned to a permit)
1.2.4	**WATER BOREHOLE:** 1. Water Borehole Drilling, 2. Borehole Water Treatment 3. Borehole Water Maintenance (Maximum of two (2) services will be assigned to a permit)
1.2.5	**PROTOCOL AND LOGISTICS:** 1. Car/Vehicle Hire and Leasing 2. Protocol Services 3. Travel Agencies, etc. 4. Vehicle Documentation (Maximum of two (2) services will be assigned to a permit)
1.2.6	**LABORATORY:** 1. Environmental Quality Monitoring 2. Biomonitoring/Bio-degradability Studies 3. Petroleum Quality Monitoring 4. Sample Storage and Preservation 5 Material Safety Investigation 6 Chemical/Mud testing Medical Investigation etc.) 7 Geotechnical (Maximum of one (1) service will be assigned to a permit)
1.2.7	**ONSHORE ENVIRONMENTAL/WASTE MANAGEMENT:** 1. Environmental Assessment /Studies (EIA, EER, EAR, PIA (Petroleum Industry Act)) 2. Office and Domestic Waste Management (Non-Hazardous) 3. Office Fumigation and Sanitation 4. Sewage Evacuation & Disposal 5. Waste/Used Oil Transportation 6.Domestic Waste Transportation (Maximum of one (1) service will be assigned to a permit)

1.2.8	**INSTALLATION AND MAINTENANCE SERVICES** 1. Civil Installation/Maintenance & Materials 2. Mechanical Installation/Maintenance & Materials 3. Electrical Installation/Maintenance & Materials 4. Plumbing Installation/Maintenance & Materials. 5. Fire & Gas Systems 6. Meters & Flow Meters 7. Security and Information equipment. (Maximum of two (2) services will be assigned to a permit)
1.2.9	**AVIATION SUPPORT:** 1. Supply, Installation and Maintenance of Air Navigational / Communicational Equipment 2. Aviation Logistics 3. Aviation equipment certification and inspection (Maximum of two (2) services will be assigned to a permit)
1.2.10	**SURVEY:** 1. Land, 2. Topographic, 3. Geodetic Survey services (Maximum of two (2) services will be assigned to a permit)
1.2.11	**INTEGRITY TEST** 1. Pressure Testing/ Leak Detection of Vessels/Pipelines 2. Surface and Underground Oil and Gas Storage Tanks (Maximum of one (1) service will be assigned to a permit)
1.2.12	**CALIBRATION:** 1. Calibration of Petroleum Storage Tanks 2. Oil and Gas Measurement/equipment 3. Relief/ Pressure Safety Valves Certification, etc. 4. Laboratory Equipment (Maximum of two (2) services will be assigned to a permit)
1.2.13	**HAULAGE:** 1. Road Haulage (goods/materials) 2. Petroleum Products Haulage (Maximum of one (1) service will be assigned to a permit)
1.2.14	**MEDICAL/PHARMACEUTICAL:** 1. Pharmaceutical Supplies 2. Medical Equipment Supplies 3. Dietitians, 4. Veterinary Services (Maximum of two (2) services will be assigned to a permit)
1.2.15	**HOSPITALITY:** 1. Lodging/Boarding (0 –25rooms) 2. Onshore Catering and other related services 3. Laundry Services 4. Lease of Office Accommodation/Guest House (Maximum of two (2) services will be assigned to a permit)
1.2.16	**PRINTING:** 1. Publishing and Corporate Branding (Calendars, Cards, Plaques, Monogramming) 2. Educational Material
1.2.17	**AUTOMOBILE:** 1. Sales and Maintenance of Cars/ Vehicles (without Showroom)

1.2.18	**DATA AND MEASUREMENT:** 1. Ullage 2. Focalization 3. Cargo Survey (Maximum of two (2) services will be assigned to a permit)
1.2.19	**Others may be determined by the Authority Chief Executive**

NEW APPLICATIONS: FOR CLARITY SCAN FROM ORIGINAL DOCUMENTS

S/N	DOCUMENT
1	*CERTIFICATE OF INCORPORATION
2.	CERTIFIED TRUE COPY OF MEMORANDUM & ARTICLES OF ASSOC.
3.	*CERTIFIED TRUE COPY OF FORM C.07/CAC2.3/CAC7
4.	*CURRENT TAX CLEARANCE CERTIFICATE
5.	COMPANY'S PROFILE
6.	COMPREHENSIVE STAFF LIST & CURRICULUM VITAE OF KEY STAFF (SHOULD INCLUDE POSITION & QUALIFICATION OF STAFF)
7.	LIST OF EQUIPMENT/FACILITY AVAILABLE TO THE COMPANY
8.	LIST OF APPROVED EXPATRIATE QUOTA POSITION & THEIR NIGERIAN UNDERSTUDIES
9.	PROPOSED TRAINING PROGRAMME FOR NIGERIAN STAFF FOR THE CURRENT YEAR
10.	REGISTRATION BY RELEVANT PROFESSIONAL BODY
11.	TECHNICAL AGREEMENT OR MOU WITH NIGERIAN COMPANY/DPR ACCREDITED LABORATORY (WHERE APPLICABLE)
12.	*EMPLOYEE'S COMPENSATION SCHEME (NIGERIA SOCIAL INSURANCE TRUSTFUND - NSITF)
13.	HEALTH, SAFETY, ENVIRONMENT AND COMMUNITY (HSEC)
14.	CURRENT MEDICAL RETAINERSHIP AGREEMENT WITH A HOSPITAL OR CLINIC LOCATED IN COMPANY'S OPERATION ALLOCATION
15	LETTER OF ACCREDITATION (LABORATORY SERVICES)

***GOVERNMENT AGENCIES AND MDAs ARE EXCLUDED FROM THESE REQUIREMENTS**

RENEWAL: FOR CLARITY SCAN FROM ORIGINAL DOCUMENTS

S/N	DOCUMENT
1.	*CURRENT TAX CLEARANCE CERTIFICATE
2.	COMPANY'S PROFILE
3.	NMDPRA ENDORSED REQUEST FOR EXPATRIATE QUOTA (WHERE APPLICABLE)
4	LIST OF APPROVED EXPATRIATE QUOTA POSITION & THEIR NIGERIAN UNDER STUDIES
5.	PROPOSED TRAINING PROGRAMME FOR NIGERIAN STAFF FOR THE CURRENT YEAR
6.	REGISTRATION BY RELEVANT PROFESSIONAL BODY
7.	TECHNICAL AGREEMENT OR MOU WITH NIGERIAN COMPANY/NMDPRA ACCREDITED LABORATORY (WHERE APPLICABLE)
8.	*EMPLOYEE'S COMPENSATION SCHEME (NIGERIA SOCIAL INSURANCE TRUSTFUND - NSITF)
9.	HEALTH, SAFETY, ENVIRONMENT AND COMMUNITY(HSEC)
10.	CURRENT MEDICAL RETAINERSHIP AGREEMENT WITH A HOSPITAL OR CLINIC LOCATED IN COMPANY'S OPERATION ALLOCATION.
11	LETTER OF ACCREDITATION (LABORATORY SERVICES)

***GOVERNMENT AGENCIES AND MDAs ARE EXCLUDED FROM THESE REQUIREMENTS**

SPECIALIZED CATEGORY

Under the Specialized Category, applicants are required to possess relevant and verifiable technical/ specific skills and pay as statutory registration fee of **₦250,000.00 (Two Hundred and Fifty Thousand Naira Only) and a processing fee of ₦7,500.00 (Seven Thousand and Five hundred Naira Only). Job groups under the Specialized category:**

NO.	SERVICES
1.3.1a	**OFFSHORE PIPELINE LAYING AND CONSTRUCTION:** 1. Laying of Oil and Gas Pipelines 2. Pipeline Fabrication/Construction 3. Non-Destructive Testing (Normal rousing Radio-active source) 4. Hydro test 5. Corrosion Prevention and Control Services (Cathodic Protection, Coating,) 6. Pipeline Procurement 7. Pipe Milling/Threading (Maximum of one (1) related service will be assigned to a permit)
1.3.1b	**ONSHORE PIPELINE LAYING AND CONSTRUCTION:** 1. Laying of Oil and Gas Pipelines 2. Pipeline of fabrication/Construction 3. Non-Destructive Testing (Normal or using Radioactive source) 4. Hydro test 5. Corrosion Prevention and Control Services (Cathodic Protection, Coating,) 6. Pipeline Procurement 7. Pipe Milling/Threading (Maximum of one (1) related service will be assigned to a permit)
1.3.2	**FACILITY MAINTENANCE:** 1. Pipeline maintenance 2. Storage facility maintenance 3. Pipeline Pigging and Inspection 4. Non-Destructive Testing (NDT) 5. Corrosion Prevention & Control Services 6. Cathodic Protection &Coating 7. Pipeline Monitoring & ROW surveillance 8. Hydrotest (Maximum of one (1) service will be assigned to a permit)
1.3.2	**MAJOR CONSTRUCTION:** **(A)Discipline Engineering & Construction:** **1.** Road Construction 2. Structural Engineering 3. Mechanical Engineering 4. Electrical Engineering 5. Civil Engineering Construction 6. Offshore Scaffolding **(B)Installation & Upgrade of Offshore Facilities:** 7.Storage and/or Export Facilities e.g., Oil Terminals, Depots, Jetties 8.ProcessFacilities 9. FPSO Vessels 10. Marine Vessels (Maximum of two (2) related services will be assigned to a permit)

1.3.3	**TECHNICAL CONSULTANCY:** 1. Engineering Services (above 50,000man-hours) 2. Project Management 16.Instrumentation &controls 3. Environmental Sensitivity Index (ESI) Mapping Geographic Information System (GIS) 4. Marine Engineering 17.Facility Inspection & Maintenance Services 5. Marine Survey 18. Interfacing &Regulatory 6. Compliance. 7. Technical integrity Management/ Assurance (e.g., Scaffolding Certification, Safety Audit/Technical Surveys 8. Lifting Equipment Certification 9. Aircraft Inspection (QC&QA) 10. Risk Management Services 11. Oceanography 12. Offshore Environmental Services (EIA, Seabed Survey etc.) 13. Production Operations & process Maintenance 14. Research and Development (Technology) 15. Calibration/Meter Proving (One (1) service will be assigned to a permit)
1.3.4	**SPECIAL TRANSPORTATION:** 1. Air Transportation 2. Sea Transportation 3. Marine Vessels Supply and Operation 4. Offshore Operation Support Services (e.g., Marine Security & Escort, Mooring Services, House Boats Barges,)

	(Maximum of two (2) services will be assigned to a permit)
1.3.5	**DREDGING:** 1. Dredging 2. Hydraulic Water Channel Maintenance 3. Shore Consolidation 4. Land Reclamation (Maximum of two (2) services will be assigned to a permit)
1.3.6	**WASTE MANAGEMENT SERVICES:** 1. Installation and/or Operation of Waste Management/Treatment Facilities. **Incinerator/Compactors** 2. Offshore Fumigation and Sanitation 3. Tank/Vessel Cleaning 4. Engineered Landfill 5. Waste recycling (Spent lubes, used Tires, Batteries, Scrap metals etc.) 6. Installation/Operation of Sewage Treatment Plant (STP) 7. Installation/Operation of Recyclable Waste Depot 8. Offshore Domestic Waste Management 9. Installation/Operation Oily Wastewater 10. Hazardous waste transportation 11. Secondary Waste Management (Residual Ash) 12. Composting (One (1) service will be assigned to a permit)
1.3.7	**UNDER WATER INSPECTION & SERVICES:** 1. Diving Services 2. ROV Operation and associated services 3. Installation and maintenance of Subsea systems &Associated support equipment (Maximum of two (2) services will be assigned to a permit)
1.3.8	**HOSPITAL/MEDICAL:** 1. Health Management Services 2. Hospital Retainer ship 3. Surgery & similar medical procedures 4. Industrial Hygiene: Radiation, Safety monitoring and control 5. Hospital services (Maximum of two (2) services will be assigned to a permit)
1.3.9	**HEAVY DUTY EQUIPMENT SUPPLY, INSTALLATION & MAINTENANCE:** 1. Turbines 2. 18.Skips 3. Risers 4. SBM 5. Caterpillars 6. Pay-loaders. 7. Cranes 8. 24Valves (12 inches &above) 9. Separators

	9. Elevators (Lifts) 10. Generators 11. Excavators 12. Fork-lifts 13. Swamp-buggies 14. LP/HP Pumps 15. Fire Trucks 16. Compressors 17. 33.Tanks 26.HVACS/Accessories 27.Diving equip.& accessories 28. Lifeboats/Life rafts 29.Humidifiers 30.SubseaEquipment. 31.Baskets 32.Containers 34. Transformers 35. Centrifuges 36. Gas process equip. Spares & Accessories (Maximum of two (2) items will be assigned to a permit
1.3.10	**COMMUNICATION:** 1. Telecommunication operators 2. ISP Providers 3. Cable network (Maximum of two (2) services will be assigned to a permit)
1.3.11	**BANKING/FINANCE:** 1. Banking 2. Audit 3. Taxation 4. Financial & Management Advisory Services (Maximum of two (2) services will be assigned to a permit)
1.3.12	**INTERNATIONAL FREIGHT/CLEARING AND FORWARDING:** 1. Bulk Haulage 2. Courier Services
1.3.13	**INSURANCE:** 1.InsuranceMatters
1.3.14	**AUTOMOBILE:** 1. Sales and Maintenance of Cars/Vehicles (With Showroom)
1.3.15	**HYPERBARIC:** 1. Divers 'Fitness Certification 2. Hyperbaric Oxygen Therapy (HPOT) and Associated Services
1.3.16	**HOSPITALITY:** 1. Lodging/Boarding(26roomsandabove) 2. Offshore Catering, Housekeeping, and other related services 3. Offshore Laundry Services 4. Onshore Catering Services (26roomsand above) Maximum of two (2) will be assigned to a permit
1.3.17	**MANUFACTURING:** Product/materials manufacture dare to be specified, (Only one (1) will be assigned to a permit. 1.Woodworks, 2. Valves, 3. Gas cylinders,

	4. Cables, 5. Ropes, 6. Chemicals/paints/coatings/sealants
1.3.18	**ENVIRONMENTAL RESTORATION SERVICES:** 1. Pit Back-filling and Land Reclamation. 2. Oil Spill Control/Clean-Up Only one (1) service will be assigned to a permit.
1.3.19	**MARINE SUPPORT SERVICES:** 1. Supply, Installation and Maintenance of Marine Equipment 2. Marine Logistics 3. Cargo Handling/Storage, (Maximum of two (2) services will be assigned to a permit)
1.3.20	**LOCAL GAS DISTRIBUTION SERVICES:** Natural Gas Distribution Services
1.3.21	**ROPE ACCESS** Rope Access Service
1.3.22	**SPECIALISED OIL AND GAS TRAINING SERVICES.** 1. Basic Offshore Safety Induction Emergency Training (BOSIET), Tropical BOSIET, Further Offshore Emergency Training (FOET), Tropical FOET 2. Helicopter Underwater Escape Safety Training (HUET), Tropical HEUT 3. Helicopter Support (Helicopter Landing Officer, Helideck Team Member) 4. Advanced Fire Safety Training 5. Advanced Medical and First Aid Training 6. Confined Space Entry Training 7. Lifting Operations and Lifting Equipment Training 8. Working at Heights/Rope Access Training 9. Inspection and Maintenance Training (Rig, Pressure Vessels, Pigging, Tanks, NDT) 10. Emergency Rescue Training 11. Diving Training 12. Scaffolding Training 13. Welding Training Maximum of two (2) services will be assigned to a permit
1.3.23	**HEAVY EQUIPMENT HIRE & LEASING ONLY** 1. Vehicles 2. Lifting/Rotating 3. Shackles, slings, chains Maximum of two (2) services will be assigned to a permit
1.3.24	**Others may be determined by the Authority Chief Executive.**

FOR CLARITY SCAN FROM ORIGINAL DOCUMENTS
FOR NEW APPLICATIONS

S/N	DOCUMENT
1.	*COPY OF CERTIFICATE OF INCORPORATION
2.	*CERTIFIED TRUE COPY OF MEMORANDUM & ARTICLES OF ASSOCIATION
3.	*CERTIFIED TRUE COPY OF FORM C.07/CAC2.3/CAC7
4.	*COPY OF CURRENT TAX CLEARANCE CERTIFICATE (ORIGINAL TCC)
5.	COMPANY'S PROFILE (BROCHURE)
6.	COMPREHENSIVE STAFF LIST & CURRICULUM VITAE OF KEY STAFF (SHOULD INCLUDE POSITION & QUALIFICATION OF STAFF)
7.	LIST OF EQUIPMENT/FACILITY AVAILABLE TO THE COMPANY
8.	LIST OF APPROVE EXPATRIATE QUOTA POSITION AND NIGERIA UNDERSTUDIES
9.	PROPOSED TRAINING PROGRAMME FOR NIGERIAN STAFF FOR THE CURRENT YEAR
10.	COPY OF EXPIRED PERMIT (RENEWAL)
11	REGISTRATION BY RELEVANT PROFESSIONAL BODY (REFER TO PAGE 6)
12.	COPY OF TECHNICAL AGREEMENT OR MOU WITH NIGERIAN COMPANY/DPR ACCREDITED LABORATORY (WHERE APPLICABLE)
13.	ACTIVITIES REPORT FOR 3 PRECEDING YEARS (RENEWAL)
14.	ACCIDENT STATUS REPORT (RENEWAL)
15.	*EMPLOYEE'S COMPENSATION SCHEME (NIGERIA SOCIAL INSURANCE TRUSTFUND - NSITF)
16.	COMMUNITY AFFAIRS, SAFETY, HEALTH, ENVIRONMENT AND SECURITY POLICY
17.	COPY OF CURRENT MEDICAL RETAINERSHIP AGREEMENT WITH A HOSPITAL OR CLINIC LOCATED IN COMPANY'S OPERATION ALLOCATION

***GOVERNMENT AGENCIES AND MDAs ARE EXCLUDED FROM THESE REQUIREMENTS**

FOR CLARITY SCAN FROM ORIGINAL DOCUMENTS
FOR RENEWALS

S/N	DOCUMENT
1.	*COPY OF CURRENT TAX CLEARANCE CERTIFICATE (ORIGINAL TCC)
2.	COMPANY'S PROFILE (BROCHURE)
3.	COMPREHENSIVE STAFF LIST & CURRICULUM VITAE OF KEY STAFF (SHOULD INCLUDE POSITION & QUALIFICATION OF STAFF)
4.	LIST OF EQUIPMENT/ FACILITY AVAILABLE TO THE COMPANY
5.	LIST OF APPROVE EXPATRIATE QUOTA POSSITION AND NIGERIA UNDERSTUDIES
6.	PROPOSED TRAINING PROGRAMME FOR NIGERIAN STAFF FOR THE CURRENT YEAR
7.	COPY OF EXPIRED PERMIT (RENEWAL)
8.	REGISTRATION BY RELEVANT PROFESSIONAL BODY (REFER TO PAGE 6)
9.	COPY OF TECHNICAL AGREEMENT OR MOU WITH NIGERIAN COMPANY /NMDPRA ACCREDITED LABORATORY (WHERE APPLICABLE)
10.	ACTIVITIES REPORT FOR 3 PRECEDING YEARS (RENEWAL)
11.	*EMPLOYEE'S COMPENSATION SCHEME (NIGERIAN SOCIAL INSURANCE TRUST FUND-NSITF)
12.	COMMUNITY AFFAIRS, SAFETY, HEALTH, ENVIRONMENT AND SECURITY POLICY
13.	COPY OF CURRENT MEDICAL RETAINERSHIP AGREEMENT WITH A HOSPITAL OR CLINIC LOCATED IN COMPANY'S OPERATIONAL LOCATION

***GOVERNMENT AGENCIES AND MDAs ARE EXCLUDED FROM THESE REQUIREMENTS**